



**OFFICE OF THE REGISTRAR**

***Collection of Certificates for Graduates of April 2018***

a) Graduates for the following Schools may call at the Central Administration of the University as follows to collect certificates:-

- ❖ **School of Business Management and Finance [SBMF]**
- ❖ **School of Sustainable Development and Tourism [SSDT]**
- ❖ **School of Innovative Technologies and Engineering [SITE]**
- ❖ **School of Health Sciences (SHS)**

As from **Monday 25 June 2018**, from 09:00 hrs to noon and from 12:30 hrs to 15:30 hrs [week days].

b) Presentation of National Identity Card is compulsory.

c) Should another person be collecting the Certificate of the Graduate on his/her behalf, a letter of authorisation would be required together with production of his/her National Identity Card (NIC) and that of the person collecting the Certificate.