



Academic Council	Principal Academic Body of the University chaired by the Director General that controls and regulates all academic activities under the aegis of Board of Governors.
Academic Year	<p>The Academic Year is made up of two semesters. It normally starts at beginning of mid-<i>August/September to end in June/July</i> of the following year.</p> <p>For some programmes, the Academic Year may start in <i>March to February</i> of the following year. Under certain circumstances the Academic Year may be specified by the Academic Council.</p> <p>The Academic Year normally coincides with the Academic level for full time programmes only.</p>
APEL	<i>Acronym for “Accreditation of Prior Experiential Learning”</i> and applied for admission purposes. Procedure whereby recognition is given to a candidate’s learning and practical experience, deemed to make him/her eligible for a programme, in lieu of the normal academic requirements for same
APL	<i>Acronym for “Accreditation of Prior Learning”</i> and applied for admission purposes. Procedure whereby recognition is given to a candidate’s academic qualifications other than those normally required for a programme and deemed to be satisfactory alternatives for same.
Appeal	A student not satisfied with his/her results at an examination may make an appeal to the Registrar for a remarking of his/her paper/s against payment of a fee as determined by the University.
Assessment	Procedure by which a student’s performance in a module is evaluated and it is made up of continuous assessment and examination.
Assignment	Work assigned as part of a student’s programme of study and is normally counted in his/her assessment.
Attachment	Period during which a student may be posted in a workplace or in another institution as part of his/her programme of study and normally intended to give him/her practical experience. It may also count in the continuous assessment.
Board of Examiners	Committee chaired by the Head of School and made up of the examiners of a programme to consider results and make recommendations thereof to the School Board.
Continuous Assessment	Assignments, projects, class tests, presentations, attachments, practicals given as part of the overall assessment of the module, generally counting for 30% of the total marks, unless otherwise stated.

Convocation	Official ceremony during which certificates, diplomas, degrees and postgraduate degrees are awarded to students. Honorary degrees may also be awarded.
Core module	Compulsory module that must be taken by all students in a particular programme and must be passed for obtention of the award.
Coursework	Coursework means assignment, project, class test, presentation, practical and any other item as may be prescribed by the School.
Credit	UTM's Credit System is based on the ECTS (European Credit and Transfer System). ECTS Credits represent learning based on defined learning outcomes and their associated workload; as specified in the policy on credit system.
Disciplinary Committee	Committee chaired by a member of <i>the</i> Academic Council to look into complaints about students and to make recommendations thereon to the Academic Council.
Dissertation	Research-based long essay normally counting towards the award of a diploma, degree or postgraduate degree.
Elective	A module which a student freely chooses from a prescribed set. The number of electives a student has to take may vary from programme to programme.
Exemption	Dispensation granted to a student with respect to a module/part of a programme deemed by the Academic Council to have already been fulfilled and counting towards the award.
External Examiner	A person, external to UTM, appointed for examining the submission of a candidate for an MPhil/PhD Degree.
Head of Resource Centre	Librarian
Interruption of studies	Period during which a student is allowed to temporarily discontinue his studies on grounds approved by Academic Council.
Level	Programmes of study are organised in levels 1, 2, 3 and 4 (<i>if applicable</i>) for undergraduate programmes and level M for taught postgraduate programmes. A level is constituted of a number of modules spread across 2 semesters for full-time students and normally 3 semesters for part-time students.

Merit-based scholarship	Scholarship awarded by the UTM to students with outstanding performance
Moderator	A person, internal or external to UTM, appointed to moderate examination papers and marked scripts as per established policy.
Module	Unit of study consisting of one or more separate elements (theory/practical work/coursework/assignment...) forming part of a programme of study.
Need-based scholarship	Scholarship awarded by the UTM to assist meritorious students in need of <i>financial support</i>
Placement	Period during which a student is attached to a place of work for practical training as part of his/her programme and counting towards an award, unless stated otherwise.
Programme	Denotes a course of study as approved by Academic Council.
Project	A piece of work, usually research-based, counting towards an award.
Resit	Re-examination of a failed module, subject to programme regulations as prescribed by the UTM Regulations
Repeat	A case where a student is called upon to study at the same level of the programme in which he/she is called upon to repeat with exemptions as per UTM's Regulations before being allowed to proceed to the subsequent level if applicable.
Semester	Study period of 6 months comprising 15 weeks of lecturing and allied academic activities.
School Board	The academic committee at the level of each School chaired by the Head of School, which makes recommendations to the Academic Council on matters pertaining to the School.
Withdrawal	Termination of a student's registration for a programme on grounds laid down by Academic Councilor at his/her own request.