



10 DECEMBER 2020

EVALUATION OF PERFORMANCE

This document sets out the mechanism for evaluating students' performance based on the marks obtained in each module. Semester Percentage Average (SPA) and Cumulative Percentage Average (CPA) are calculated to determine their final awards at the end of their programme of study.

1. Assessment

- Written examination inclusive of reading time shall be of duration of 2 - 3 hours for modules carrying less or equal to 6 credits and not less than 3 hours for modules carrying more than 6 credits.
- All modules are normally assessed over 100 marks, except for project/dissertation where it shall be as specified in their respective programme documents.
- The overall pass mark for a module shall be 40%.

2. Module Grades

Grades are awarded to each module based on the overall marks obtained by the student in continuous assessment and examination. The corresponding module grades are listed below.

Undergraduate / Postgraduate		
Overall Marks	Grade	Remarks
$70 \leq X \leq 100$	A	Excellent
$60 \leq X < 70$	B	Very Good
$50 \leq X < 60$	C	Good
$40 \leq X < 50$	D	Satisfactory
$X < 40$	F	Referred

Where there is a difference of ≤ 0.5 in the overall marks between modules grades, it is recommended that the module grade be upgraded to the next higher level.



3. Calculation of Semester Percentage Average (SPA)

The SPA is an average of weighted percentages obtained in a given semester.

The following formula shall be used for the calculation of Semester Averages, at the end of every semester:

$$\frac{\text{Sum of (Module \% x Module Credit)}}{\text{Total No. of Credits}}$$

Where:

- Module Credit is the credit assigned to a given module, and module % is the % marks obtained in a given module.
- The SPA shall be provided on student transcripts.

4. Calculation of Cummulative Percentage Average (CPA)

The CPA is the average of weighted percentage obtained throughout a given level.

The CPA is calculated at the end of each level, as follows:

$$[\text{SPA}_1 \times \text{Total Credits in Sem. 1}] + [\text{SPA}_2 \times \text{Total Credits in Sem. 2}]$$
$$*+ [\text{SPA}_3 \times \text{Total Credits in Sem. 3}]$$

Total Credits in Level

Where:

SPA₁ is the calculated SPA for Semester 1

SPA₂ is the calculated SPA for Semester 2

*SPA₃ is the calculated SPA for Semester 3, for part –time programmes.



5. Determination of Final Award

The determination of the Final Award is based on the weightage of each level that constitutes the programme and the number of Levels to be completed to obtain the award.

Level Weightages for each programme level is given in the table below:

Programme	Level of Entry					Total
	Level 1	Level 2	Level 3	Level 4	Level M	
Certificate	100 %					100 %
Diploma	40 %	60 %				100%
		100%				100 %
BSc (Hons)	20 %	30 %	50 %			100 %
		40 %	60 %			100 %
			100 %			100 %
BEng (Hons)	20 %	20 %	30 %	30 %		100 %
		20 %	30 %	50 %		100 %
			40 %	60 %		100 %
				100 %		100 %
Master					100 %	100 %



6. Classifications of Awards for Taught Programmes

The award classification for taught programmes are based on the Cumulative Percentage Average (CPA) accumulated at the end of the programme of study, unless otherwise stated.

(i) Master Degree

Master Degree with Distinction	:	CPA \geq 70
Master Degree with Merit	:	60 \leq CPA < 70
Master Degree	:	40 \leq CPA < 60
No Award	:	CPA < 40

(ii) Undergraduate Degree

First Class with Honours	:	CPA \geq 70
Second Class First Division with Honours	:	60 \leq CPA < 70
Second Class Second Division with Honours	:	50 \leq CPA < 60
Third Class with Honours	:	45 \leq CPA < 50
Pass	:	40 \leq CPA < 45
No Award	:	CPA < 40

(iii) Ordinary Degree : (As per Regulations)

(iv) Diploma

Diploma with Distinction	:	CPA \geq 70
Diploma	:	40 \leq CPA < 70
No Award	:	CPA < 40

(v) Certificate

Certificate with Distinction	:	CPA \geq 70
Certificate	:	40 \leq CPA < 70
No Award	:	CPA < 40

Where there is a difference of less than 0.5 between a students' CPA and the CPA required for the higher class, it is recommended that the student degree classification be upgraded to the next higher class.



7. Acronyms for presentation of results and awards.

	Acronyms:	Remarks
1.	NFC	Non-Financial Clearance Student has not paid necessary fees by due date. (For ex. resit fee/tuition fee, etc.)
2.	UABS	Unauthorised Absence Absence with no valid justification (as per regulations)
3.	AABS	Authorised Absence Absence with valid justification, e.g. Medical Certificate
4.	SPEX	Special Examination Examination taken by a student as a result of an authorised absence or other valid cause(s).
5.	SPCW	Special Coursework Coursework taken by a student as a result of an authorised absence or other valid cause(s).
6.	EEFNS	Exam Entry Form Not Submitted Student has not submitted Exam Entry Form by due date.
7.	DISC	Disciplinary Student has been referred to the Disciplinary Committee for exam irregularity.
8.	ModEX	Module Exemption Student has been exempted in the module.
9.	EXSUB	Extended Submission Submission date has been extended.
10.	INTOS	Interruption of Studies Student has been allowed an interruption of studies
11.	WDRN	Withdrawn Student has been withdrawn from the programme.
12.	LEFT	Student has left the programme.