

# Detailed Regulations for MBBS Programme

This set of Regulations applies to the programme “Bachelor of Medicine and Bachelor of Surgery” (MBBS), conducted by a collaborating Medical College. Candidates for the award of MBBS must also satisfy supplementary regulations appearing in the programme document for which they are registered for.

## 1. Admission Criteria

The Admission Criteria to be admitted to the Bachelor of Medicine and Bachelor of Surgery (MBBS) Course shall be as follows:

- (i) The candidate must be of the age of at least 17 years on or before 31 December of the academic year in which the candidate is seeking admission.
- (ii) Students must produce an original certificate, or a certified true copy of an original certificate, stating that he/she has passed at one sitting any 3 subjects at Advanced ('A') level (or its equivalent), preferably in science, with a minimum of 21 points, based on the scale of the Medical Council of Mauritius as shown below:

<b>A Level Grade</b>	<b>Marks</b>	<b>A level Points</b>
A+	90 - 100	10
A	80 - 89	9
B	70 - 79	8
C	60 - 69	7
D	50 - 59	6
E	40 - 49	4

Foreign students must seek equivalence of their qualifications before application is made and must also satisfy entry requirements of the relevant regulatory body governing undergraduate medical education in their own country.

- (iii) Any other qualifications acceptable to the Academic Council as satisfying the minimum requirements for admission.

(iv) English language requirements

All applicants must have a credit in English at “O-level” and must have passed General Paper at “AS-Level” or possess equivalent qualifications acceptable to the University for admission.

International students not fulfilling the above criteria must have either (i) the International English Language Testing System (IELTS) with a minimum test score of seven (7) for admission or (ii) the Test of English as a Foreign Language (TOEFL) with a minimum test score of 550 for the paper-based test or a minimum test score of 79 for the internet-based test for admission.

**2. Selection of Students**

Selection of students for admission to medical colleges shall be based on merit of the candidate which will be determined by the Academic score as per Section 1(ii). For determination of merit, an entrance examination among eligible candidates may be conducted.

**3. (a) Registration**

Students are required to register at the beginning of each Academic year and semester of their programme of study. The times and procedures for registration are announced by the University/College and only with the special permission of the Registrar may a student be permitted to register other than at the prescribed time.

**(b) Progress through Semesters**

For all Semesters, whether examinable or not, progress of students through the Semester and to the following Semester will depend on eligibility of the students and on adequate teaching and learning facilities and resources for medical education being available at the affiliated Medical College as per the requirements of the relevant regulatory body e.g. Framework for medical education in Mauritius of the TEC. The affiliated Medical College should submit documentary evidence of teaching and learning resources available to the University on a monthly basis.

Approval of the University must be obtained to start or proceed with any Semester of the programme.

Failure of the affiliated Medical College to meet requirements of the University and / or the regulatory body will entail suspension of programme delivery until satisfactory remedial measures are taken.

#### **4. The Examining Body**

- (i) The conduct of the University examinations shall be under the control of the Chief Examinations Officer and Academic Council;
- (ii) Examiners and assessors shall be appointed by the School Board or the Chairperson of the School Board upon the recommendation of the School of Health Sciences in consultation with the Medical College;
- (iii) Dates, venues and times for examinations as specified in the examinations time tables shall be published under the authority of the Academic Council.

#### **5. University Examinations**

- (i) Theory papers will be prepared by the examiners. Nature of questions will be short answer type/objective type/MCQs and marks for each part indicated separately.

Practicals/Clinicals will be conducted in the laboratories or hospital wards. Objective will be to assess proficiency in skills, conduct of experiment, interpret data and draw logical conclusion. Clinical cases should preferably include common diseases not esoteric syndromes or rare disorders. Emphasis should be on candidate's capability in eliciting physical signs and their interpretation.

Viva/Oral includes evaluation of management approach and handling of emergencies. Candidate's skill in interpretation of common investigative data, X-rays, identification of specimens, ECG, etc. also is to be evaluated.

The examinations are to be designed with a view to ascertain whether the candidate has acquired the necessary knowledge, minimum skills along with clear concepts of the fundamentals which are necessary for him/her to carry out his/her professional day to day work competently. Evaluation will be carried out on an objective basis.

Question papers should preferably be of short structure/objective type.

(ii) Examinations shall normally take place at the end of the following semesters:

- (a) Semester 2,
- (b) Semester 5,
- (c) Semester 7,
- (d) Semester 8,
- (e) Semester 10.

**(iii) Professional distribution and timing of University Examinations/Professional (Examination):-**

<b>1<sup>st</sup> Professional</b>	<b>2<sup>nd</sup> Professional</b>	<b>3<sup>rd</sup> Professional</b>
At the End of 2 <sup>nd</sup> Semester	At the End of 5 <sup>th</sup> Semester	At the End of 7 <sup>th</sup> , 8 <sup>th</sup> & 10 <sup>th</sup> Semester
<b>In Pre-Clinical Subjects</b>	<b>In Para-Clinical Subjects</b>	<b>In Clinical Subjects</b>
Anatomy Physiology Biochemistry	Pathology Microbiology Pharmacology Forensic Medicine	<b>7<sup>th</sup> Sem</b> Community Medicine Ophthalmology Otorhinolaryngology  <b>8<sup>th</sup> Sem</b> Paediatrics Orthopaedics  <b>10<sup>th</sup> Sem</b> General Medicine General Surgery Obstetrics & Gynaecology

- NB:** (a) Health Technologies module will be examined through 100% coursework (100 marks) in the 3rd semester of the 2nd Professional.
- (b) Students will need to satisfy prescribed requirements for registration with the relevant Regulatory Body, including completion of any internship period.

**(iv) Marks distribution for various subjects**

Professional	Subjects	Marks Distribution				Total
		Theory	Oral / Viva	Practicals / Clinicals	Internal Assessment	
First Professional (Pre-Clinical Subjects)	Anatomy	Paper I – 50 Paper II - 50	20	40	Theory - 20 Practical - 20	200
	Physiology	Paper I – 50 Paper II - 50	20	40	Theory - 20 Practical - 20	200
	Biochemistry	Paper I – 50 Paper II - 50	20	40	Theory - 20 Practical - 20	200
Second Professional (Para-Clinical Subjects)	Pathology	Paper I – 40 Paper II - 40	15	25	Theory - 15 Practical - 15	150
	Microbiology	Paper I – 40 Paper II - 40	15	25	Theory - 15 Practical - 15	150
	Pharmacology	Paper I – 40 Paper II - 40	15	25	Theory - 15 Practical - 15	150
	Forensic Medicine	Paper I - 40	10	30	Theory - 10 Practical - 10	100
Third Professional (Clinical Subjects)	Ophthalmology	Paper 1 - 40	10	30	Theory - 10 Practical - 10	100
	Otorhinolaryngology	Paper 1 - 40	10	30	Theory - 10 Practical - 10	100
	Community Medicine	Paper I – 60 Paper II - 60	10	30	Theory - 20 Practical - 20	200
	Pediatrics	Paper 1 - 40	10	30	Theory - 10 Practical - 10	100
	Orthopedics	Paper 1 - 40	10	30	Theory - 10 Practical - 10	100
	General Medicine	Paper I – 60 Paper II - 60	20	100	Theory - 30 Practical - 30	300
	General Surgery	Paper I – 60 Paper II - 60	20	100	Theory - 30 Practical - 30	300
	Obstetrics and Gynaecology	Paper I – 40 Paper II - 40	30	50	Theory - 20 Practical - 20	200

**NB:** Health Technologies module will be examined through 100% coursework (100 marks) in the 3rd Semester of the 2nd Professional. However, the marks will not be computed for the award of the MBBS degree.

(v) Information on factors that could adversely affect the performance of a student in Examinations should be brought to the attention of the Head of School of Health

Sciences in writing well before the results of the student are referred to the Board of Examiners.

- (vi) Award classifications shall be based on the candidate's performance in examinations/internal assessment as the Academic Council may from time to time require to take place and at times determined by the Academic Council.

#### **6. Pass Criteria For Promotion To Subsequent Professional:**

- i) 1<sup>st</sup> Professional examination will be at the end of 2<sup>nd</sup> semester.

Passing in 1<sup>st</sup> Professional examination is compulsory before proceeding to 2<sup>nd</sup> Professional.

- ii) 2<sup>nd</sup> Professional examination shall be at the end of the 5<sup>th</sup> semester.

The candidates will have to clear all the subjects of 2<sup>nd</sup> Professional examinations within the maximum duration of the 2<sup>nd</sup> Professional as per Table in Section 6 (viii) before being eligible to sit for the 3<sup>rd</sup> Professional examination.

- iii) 3<sup>rd</sup> professional examination is divided in 3 parts and shall be at the end 7<sup>th</sup>, 8<sup>th</sup> & 10<sup>th</sup> semesters.

In the 3<sup>rd</sup> Professional, passing of the subjects in a semester or a given examination is not compulsory before entering into the subsequent semesters. However, passing of all or undertaking subsequent parts of the 3<sup>rd</sup> Professional examination the subjects is compulsory for the successful completion of the course.

- iv) The marks obtained in Paper I & II in respective subjects, wherever applicable shall be consolidated in the mark sheets. Passing in respective papers is not compulsory, but a minimum of 40 % is required in each paper.
- v) The candidates shall be required to pass in theory and practical separately and if they fail in either of them, they have to reappear in both again. There will be no limit on the number of resits allowed in a given subject in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Professionals subject to clause 6(viii).
- vi) The number of attempts for each subject will be specified in the transcript.
- vii) The candidates shall be required to reappear only in the failed subjects in all the phases of the curriculum.

viii) The maximum duration which a candidate may undertake each Professional on the MBBS programme, including approved interruptions shall be as follows:

Professional	Normal Duration	Additional Years/Semesters	Maximum Duration	Maximum No of unused Additional Semesters from previous phase that can be accumulated	Maximum Duration including unused additional Semesters from previous phase
1 <sup>st</sup>	1.0 year (2 sem)	1.0 yrs (2 sem)	2.0 years (4 sem)	0	2.0 yrs (4 Sem)
2 <sup>nd</sup>	1.5 yrs (3 sem)	1.0 yrs (2 sem)	2.5 years (5 sem)	1.0 yrs (2 Sem)	3.5 yrs (7 Sem)
3 <sup>rd</sup>	2.5 yrs (5 sem)	2.0 yrs (4 sem)	4.5 years (9 sem)	2 yrs (4 Sem)	6.5 yrs (13 sem)

Student may carry over to the next Professional unused number of additional semesters provided for under the previous Professional.

**ix) The maximum duration for completing the whole MBBS programme including approved interruptions, is 9 years.**

x) MBBS graduates will have to meet the requirements of the relevant Regulatory Body of the country where they intend to register.

## **7. Eligibility Criteria to Appear For University Examination**

- i) 75% of attendance in each subject is compulsory, that includes theory & Non-Lecture (Practicals/Clinicals, seminars, group discussions, tutorials, hospital postings, bedside clinics) failing which the student will not be permitted to appear for the University Exam. Attendance shall be calculated for the total Number of Hours prescribed under Section 8 below and not the number of classes conducted.
- ii) A minimum of 35% pass mark is required in Internal Assessment for a candidate to be eligible to sit for University Examinations.

## 8. Prescribed teaching hours

All the following subjects are considered for Teaching & Training in Phase manner (1<sup>st</sup> Professional - Pre Clinical Subjects, 2<sup>nd</sup> Professional - Para Clinical Subjects and 3<sup>rd</sup> Professional - Clinical Subjects) and stress shall be laid on basic principles with more emphasis on applied aspects.

### 1<sup>st</sup> Professional PRE - CLINICAL Subjects (1<sup>st</sup> & 2<sup>nd</sup> Semesters)

	SUBJECT	TOTAL HOURS
2 Semesters of 6 months each	Anatomy	650
	Physiology	480
	Biochemistry	240
	Community Medicine	30

### 2<sup>nd</sup> Professional PARA - CLINICAL Subjects (3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> Semesters)

	SUBJECT	TOTAL HOURS
3 Semesters of 6 months each	Pharmacology	300
	Forensic Medicine	100
	Pathology	300
	Microbiology	250
	Health Technologies module	45
	Community Medicine (including 8 weeks Clinical posting of 3 hrs each)	200

**NB:** Clinical posting will start in: Dentistry, Radiology, Radiotherapy, General Medicine, Chest Medicine & TB, Dermatology & Venerology, Cardiology, Psychiatry, Anaesthesiology, Casualty & Emergency, General Surgery, Obstetrics & Gynaecology where existent.



### 3<sup>rd</sup> Professional CLINICAL Subjects (6<sup>th</sup> to 10<sup>th</sup> Semesters)

	SUBJECT	TOTAL HOURS
5 Semesters of 6 months each	Community Medicine	220
	Ophthalmology	250
	Otorhinolaryngology	190
	Paediatrics	250
	Orthopaedics	250
	General Medicine	690
	Chest Medicine & TB	50
	Dermatology & Venerology	120
	Psychiatry	80
	General Surgery	660
	Anaesthesia	50
	Radiology	50
	Radiotherapy	10
	Casualty	45
	Dentistry	25
Obstetrics & Gynaecology	660	
	Total Hours of the Programme	<b>6195</b>

**NB:** The surgery posting will include training in Radiotherapy where existent. General Medicine posting will include 30 hours of Cardiology posting where existent. The orthopaedics posting includes exposure to Rehabilitation Physiotherapy where existent. A 60 hour pathology posting to include exposure to laboratory medicine and infectious diseases where existent.

#### 9. Internal Assessment

- i) It shall be based on regular assessment, evaluation of student assignment, preparation for seminar, clinical case presentation etc.
- ii) Regular periodical examinations shall be conducted throughout the course. The questions of number of examinations are left to the institution.
- iii) Day to day records should be given importance during internal assessment.
- iv) Weightage for the internal assessment shall be 20% of the total marks in each subject.

- v) Student must secure at least 35% marks of the total marks fixed for internal assessment in a particular subject in order to be eligible to appear in final university examination of that subject.

**Note:** Internal assessment shall relate to different ways in which student's participation in learning process during semesters is evaluated. Some examples are as follows:

- (i) Preparation of subject for student seminars.
- (ii) Preparation of a clinical case for discussion.
- (iii) Clinical case study/problem solving exercise.
- (iv) Undertaking of a Project on health care in the community from planning stage to evaluation in Health Care system.
- (v) Proficiency in carrying out a practical or a skill in a small research project.
- (vi) Multiple choice questions (MCQ) test after completion of a system/teaching.
- (vii) Each item tested shall be objectively assessed and recorded. Some of the items can be assigned as Home work/Vacation work.

### **Internal Assessment Examination**

- a. Two Periodical exams with notified syllabus shall be conducted.
- b. 3rd and last internal assessment exam (pre-final) is mandatory and is conducted as similar to university exam pattern i.e. theory, practical/clinical should be completed 20 days before the commencement of final examination.
- c. A satisfactory Record Book, certified by the Supervisors, must be produced before the exams.

### **Calculation for Internal Assessment Marks**

Average of the best two internal assessment exams marks will be considered.

	<b>Weightage</b>
Practical Assessment	50%
Theory Assessment	50%
<b>TOTAL</b>	<b>100%</b>

**NB:** Student must score a minimum of 35% in theory and practical.

10. Fresh internal assessment examination is mandatory for the failed students. The previous internal assessment marks will not be considered.

### 11. Evaluation of the Subject

Each subject will be evaluated by:

- i) Theory writing, paper I and II including MCQ, theory question paper will be set in 2 sets by the examiners of the concerned subject, out of the 2, 1 set of question paper will be selected for the examination.
- ii) Performance in practical's and Viva Voce.

### 12. Pass Criteria

	Weightage (%)	Pass (%)
<b>Theory:</b>		
Theory Paper	80%	50%
Internal Assessment	20%	
<b>Practical:</b>		
Oral/Viva/Practical	80%	50%
Internal Assessment	20%	

**NB:** In each of the subjects, excluding Health Technologies module, a candidate must obtain 50% in aggregate i.e. overall for all components of the examination for the subject, with a minimum of 50% in Theory including Orals and minimum of 50% in Practicals/Clinicals.

The Subject Grading Structure is as follows:

Grade	Marks (x) %
A	$x \geq 70$
B	$60 \leq x < 70$
C	$50 \leq x < 60$
F	$x < 50$

### 13. Training Period and Time distribution

- (i) Every student shall undergo a period of certified study extending over 5 academic years divided into 10 semesters, (i.e. of 6 months each) from the date of the start of the study for the subjects comprising the medical curriculum to the date of the examination. Each semester will consist of 20 weeks excluding examination period.

(ii) First Professional (Semester 1 and 2)

(iii) Second Professional (Semester 3, 4 and 5)

During this phase teaching of para-clinical and clinical subjects shall be done concurrently. The para-clinical subjects shall consist of Pathology, Pharmacology, Microbiology, Forensic Medicine and Toxicology and part of Community Medicine.

(iv) Third Professional (Semester 6, 7, 8, 9 and 10)

#### **14. Theory Paper Setting**

(i) Examiners shall be responsible for setting the corresponding theory papers (one or two, as applicable as per the subject).

(ii) Examination Paper shall be word-processed as per template provided by the University.

(iii) A soft copy of the examination paper will be submitted to the University.

(iv) Head of School of Health Sciences or his/her representative shall randomly select one set of theory paper(s) including from the bank of papers.

#### **15. Moderation of Theory Papers**

i) The purpose of the moderation of theory paper shall be to ascertain that:

- a. The question papers are according to the prescribed syllabus for that Paper/ Section.
- b. The language and grammar of the questions are correct and easily understandable.
- c. The questions are not confusing.
- d. There is no repetition of similar questions in the second paper.
- e. It is reasonably possible to complete the paper in the prescribed time.

ii) The moderator shall not be one of the examiners.

#### **16. The Chief Examination Officer**

(i) The Registrar shall be the Chief Examination Officer for all Examinations of the University and shall be responsible for the organization of the Examinations and the release of results once they have been approved by the Academic Council; subject to all financial dues owed to the University by the College being cleared.

(ii) The Medical College shall ensure that provisional and final examination time-tables as approved by the Registrar are posted on the notice boards of the Medical

College, sent by post and on its website;

- (iii) Representations from students regarding matters connected with examinations should be made to the Registrar, through the Medical College.

### **17. Appointment of Examiners**

#### i) Evaluation of Practical Examinations

- a) There should be minimum of 3 examiners and maximum of 4 examiners to conduct Practicals and Viva for 100 candidates, 20 to 25 candidates per day.
- b) Composition of Examiners, 2 internal examiners are from the college.
- c) Minimum 1 and Maximum of 2 External examiners in the concerned subject to be appointed by the University.
- d) Senior most Internal examiner will act as chairman of the whole examination programme to maintain the uniformity in the matter of assessment of candidates.
- e) All examiners should at least be at Associate Professor Level. If there is no associate professor, the Assistant Professor of 5 years or more teaching experience in the subject can be appointed as internal/external examiner.

#### ii) Evaluation of the theory papers

Coded answer books should be evaluated by the same examiners during the practical and Viva.

### **18. Board of Examiners**

- (i) There shall be a Board of Examiners for Semester examinations, end of level examination and resit examinations;
- (ii) The Board of Examiners shall comprise:
  - (a) The Head of School of Health Sciences - (Chairperson)
  - (b) The Dean of the affiliated College
  - (c) The Registrar or his/her representative
  - (d) The Head(s) of Departments/Centres/Sections/affiliated College
  - (e) Relevant Officers of the affiliated college concern
  - (f) The Programme Coordinator
  - (g) One academic staff from the school
  - (f) Internal Examiners and Moderators where appropriate.
  - (g) Any co-opted member;

(iii) The Chairperson and Dean or representative of the affiliated college and 3 academics staff shall constitute the quorum.

(iv) The Secretary of the Board of Examiners shall be the Administrative Officer of the School of Health Sciences.

**(v) Functions of the Board of Examiners:**

(a) To consider all examinations and resit results.

(b) To consider cases of (i) absences (ii) Special cases with medical certificates under the provision of the regulations.

(c) Rationalisation of the results within a band of 1% of the total marks with a maximum of 5 marks for the theory papers provided the student is failing in only one paper.

(d) To consider comments of moderators.

(e) To make final recommendations to the School Board.

## **19. School Boards**

The School Board shall be constituted as follows:

(a) The Head of School;

(b) The Head of Information Services or a person nominated by him;

(c) The Heads of Departments of the School;

(d) Such other members of the academic staff as may be co-opted for such period as the School Board may in each case determine;

(e) One person elected by and from the students of the School; and

(f) Three persons appointed by the Board from outside the University of Technology with experience in the areas of operation of the School.

Half of the members of the School Board shall form the quorum.

## **20. Admission to Examinations**

(i) Subject to any exceptions approved by the Academic Council, no student shall normally be admitted to an examination unless it is certified on the Examination Entry form that he/she has met the attendance requirement and completed the prescribed programmes of study and duly performed the work of the appropriate class or classes;

- (ii) A student who does not submit his Examination Entry form to the Registrar through The Medical College duly filled in and signed, by a specified date, shall normally not be admitted to the examinations;
- (iii) The Academic Council shall have power to recognize examinations passed at other Universities or institutions. Such recognition, if granted, shall be given at the beginning of the academic year in which admission is secured.
- (iv) On the recommendation of the School Board, the Academic Council may ask a student who fails to make satisfactory progress in any year to withdraw or repeat any part of the programme before the examinations. On the recommendation of the School Board, the Academic Council may also terminate the registration of a candidate who fails to satisfy the examiners in aspects of examinations, coursework and other forms of assessment during any semester. Evidence of illness supported by a medical certificate issued by a state medical practitioner or other extenuating circumstances shall receive special consideration.

## **21. Before the Examination**

The following shall be ensured before the examinations.

- (i) To sensitise students on Examination Irregularities and their implications;
- (ii) Inform students about the penalties if found guilty of breaching examination regulations. The attention of the students should be drawn to the range of penalties which may be imposed when their examination timetable and index number are sent;
- (iii) A copy of the Regulations for the Conduct of Examinations be also sent to each student by the medical college.
- (iv) The Regulations for the Conduct of Examinations to be displayed in larger font size in examination areas for notification;
- (v) Prior to the examination, it is recommended that the attendants check the toilet facilities to ensure that written materials are not hidden;
- (vi) Students shall be responsible for noting correctly the times and places of their examinations. No special arrangements shall be made for the student who fails to attend for examination at the proper time, if such failure is due to their mistake or inadvertence and not to illness or other serious and unavoidable cause;

- (vii) Students should be at the examination room at least 15 minutes before the start of the examination to enable them to take their allocated seats;
- (viii) All unauthorised personal effects to be left in front of the classroom at the Chief Invigilator/Invigilator's desk;
- (ix) Students to be reminded by the Chief Invigilator to ensure that there is no unauthorised materials in their possession;
- (x) Programmable calculators should not be allowed unless authorised. If the use of pocket calculators in an examination is authorised, such calculators shall be checked by the invigilator and shall be silent.

## **22. Conduct of Examination**

- (i) Candidates shall produce their identity and examination cards at any time if required to do so by an invigilator. Failure to comply may entail disciplinary action;
- (ii) Except in an emergency, a candidate may not leave the examination room until half an hour after the official starting time of the examination;
- (iii) A candidate who arrives at an examination room not later than half an hour after the examination has begun shall be admitted provided no other candidate for the same examination has already left the room. If another candidate for the same examination has already left the room the late-comer shall not be admitted;
- (iv) The Chief Invigilator shall immediately report the circumstance of any admission or refusal of admission of a late-comer to the Registrar through The Medical College;
- (v) A candidate who is admitted to an examination after the official starting time thereof shall not be granted any additional time in which to complete the examination except in case of "force majeure"; in which case the amount of additional time shall not exceed 30 minutes.
- (vi) It shall be the responsibility of The Medical College to ensure that a member of its academic staff is instructed to be in attendance at the examination centre throughout the examination in order to deal with queries;
- (vii) Failure on the part of the representative of the Department to attend the examination shall constitute an offence to be reported by the Chief Invigilator to the Registrar through The Medical College;



- (viii) No book or paper of any kind may be taken into the examination room unless it has been duly authorised by the examiners for use in the examination room. Unauthorised materials or information must not be introduced into the examination room by any means whatsoever;
- (ix) A non-exhaustive list of materials not allowed in the examination room is as follows: pencil case, any electronic gadget such as cell phone, tablet or laptop and calculators having written information. All evidences collected during examination may be retained by the University until no longer required.
- (x) Answers to questions must be written legibly in ink, except when there are other instructions;
- (xi) No answer book or supplementary sheet may be taken out of the examination room. A candidate in possession of any answer book or supplementary sheet shall be liable to severe disciplinary action;
- (xii) Neither food nor drink is allowed in the examination except drinking water.
- (xiii) Candidates must not communicate with anyone except an invigilator during the examination.

### **23. Absence from Examination**

- (i) If a student is absent from an examination without compelling reasons, he shall be deemed to have failed/detained his examinations;
- (ii) Absence due to illness supported by a medical certificate issued by a state or private medical practitioner should be immediately notified, in writing, to the Registrar by the student concerned. The medical certificate should be received by the Registrar's office within 2 working days from the date of the examination.
- (iii) A student who falls ill during an examination and subsequently presents an acceptable medical certificate and may, on the recommendation of The Medical College, be allowed by the Academic Council to be examined for pass mark only in that paper;
- (iv) If a student who has completed the scheme of study has been prevented from taking the whole or some part of an examination and has presented evidence of illness supported by a medical certificate issued by a state or private medical practitioner or other cause accepted by the Chief Examination Officer as constituting

sufficient

reason for being absent from the examination, the Academic Council may, on the recommendation of The Medical College, permit the student to take next a special examination.

#### **24. Examination Irregularities**

- (i) Where a student is caught cheating, in the opinion of the invigilator/chief invigilator, the latter will make a written statement of facts which has to be signed by both parties;
- (ii) Where the Chief Invigilator notices or is made to notice any case of examination irregularity, he/she shall immediately report the facts, in writing, through The Medical College to the Registrar who shall refer the matter to the Chairperson of the Disciplinary Committee of the Academic Council;
- (iii) The student in question shall be notified by the Registrar, in writing, of the charges against him/her;
- (iv) Pending the decision of the Disciplinary Committee, the student will be allowed to write any remaining University examinations. The decision to assess or not to assess the student's scripts shall be taken in the light of the findings of the Disciplinary Committee;
- (v) Cases of examination irregularity being probed by the Disciplinary Committee shall be notified by the Registrar to the Chairperson of the Board of Examiners concerned so that the marks/results of the candidate(s) involved are not processed until notified by the Academic Council;
- (vi) A student can appeal to Academic Council through the Registrar against a decision of the Disciplinary Committee as per procedures laid out at paragraph 4 under Regulations for Disciplinary Committee.

#### **25. Publication of Results**

- (i) Official notification of the examination results as confirmed by the Academic Council shall be sent to each student by The Medical College.
- (ii) Official examination results as approved by the Academic Council shall be posted on the notice boards and The Medical College's website.

**26. Teaching Resources**

Qualifications for teaching staff/supervisors involved in programme delivery must meet TEC requirements for all the components of the Medical Education programme including Clinical Postings.

Public Physicians involved in Clinical Training must satisfy the requirement of the University as per Appendix C.

**27. All other UTM's Rules and Regulations apply as appropriate.**

## APPENDIX A

The period of clinical training is the minimum suggested. Adjustments, where required depending on availability of time, be made. This period of training does not include university examination period. Extra time available be devoted to other Sub-specialities. During semesters 3 to 10 the following clinical postings for each student, of 3 hrs duration is suggested for various departments after introductory course in Clinical Methods in Medicine and surgery of 2 weeks each for the whole class.

Clinics should be organised in small groups of preferably not more than 10 students so that a teacher can give personal attention to each student with a view to improve his skill and competence in handling of the patients.

Subjects	3rd Semester	4th Semester	5th Semester	6th Semester	7th Semester	8th Semester	9th Semester	10th Semester	TOTAL
	Weeks	Weeks	Weeks	Weeks	Weeks	Weeks	Weeks	Weeks	
<b>General Medicine</b>	4	-	4	-	2	4	4	6	24
Chest Medicine and TB	-	-	-	-	-	-	2	-	2
Psychiatry	-	-	2	-	-	-	-	2	4
Dermatology and Venerology	-	1	-	-	-	1	2	2	6
<b>Pediatrics</b>	-	2	-	2	2	4	-		10
<b>General Surgery</b>	6	-	4	-	4	4	4	4	26
Radiology	-	-	-	-	2	-	-	-	2
Casualty	-	-	-	2	-	-	1	-	3
Dentistry	-	-	-	-	1	-	-	-	1
<b>Orthopaedics</b>	-	-	4	4	-	2	-	-	10
<b>Ophthalmology</b>	-	4	-	4	2	-	-	-	10
<b>Otorhinolaryngology</b>	-	4	-	2	2	-	-	-	8
<b>Obst. &amp; Gyn.</b>	2	2	4	2	2	4	4	4	24
<b>Community Medicine</b>	4	4	-	2	2	-	-	-	12
<b>TOTAL</b>	16	17	18	18	19	19	17	18	142

**APPENDIX B**

**(I) Suggested Time-Table**

**Third Semester**

<b>Days/Time</b>	<b>8:00-9:00</b>	<b>9:00-10:00</b>	<b>10:00-11:00</b>	<b>11:00-12:00</b>	<b>12:00-13:00</b>	<b>13:00-14:00</b>	<b>14:00-15:00</b>	<b>15:00-16:00</b>
<b>Monday</b>	Lectures	Clinical Postings			LUNCH	Lectures/Practicals/Tutorials/Computer laboratory/Clinical Skills lab		
<b>Tuesday</b>								
<b>Wednesday</b>								
<b>Thursday</b>								
<b>Friday</b>								
<b>Saturday</b>		Lectures/Practicals/Tutorials/Computer laboratory/Clinical Skills lab						

**NB: Any change to the time table must be approved by the School of Health Sciences**

**(II) Fourth and Fifth Semester**

<b>Days/Time</b>	<b>8:00-9:00</b>	<b>9:00-10:00</b>	<b>10:00-11:00</b>	<b>11:00-12:00</b>	<b>12:00-13:00</b>	<b>13:00-14:00</b>	<b>14:00-15:00</b>	<b>15:00-16:00</b>
<b>Monday</b>	Lectures	Clinical Postings			LUNCH	Lectures/Practicals/Tutorials/Computer laboratory/Clinical Skills lab		
<b>Tuesday</b>								
<b>Wednesday</b>								
<b>Thursday</b>								
<b>Friday</b>								
<b>Saturday</b>		Lectures/Practicals/Tutorials/Computer laboratory/Clinical Skills lab						

**NB: Any change to the time table must be approved by the School of Health Sciences**

**(III) Sixth, Seventh, Eighth, Ninth & Tenth Semester**

<b>Days/Time</b>	<b>8:00-9:00</b>	<b>9:00-10:00</b>	<b>10:00-11:00</b>	<b>11:00-12:00</b>	<b>12:00-13:00</b>	<b>13:00-14:00</b>	<b>14:00-15:00</b>	<b>15:00-16:00</b>
<b>Monday</b>	Lectures	Clinical Postings			LUNCH	Lectures/Practicals/Tutorials/Computer laboratory/Clinical Skills lab		
<b>Tuesday</b>								
<b>Wednesday</b>								
<b>Thursday</b>								
<b>Friday</b>								
<b>Saturday</b>		Lectures/Practicals/Tutorials/Computer laboratory/Clinical Skills lab						

**NB: Any change to the time table must be approved by the School of Health Sciences**

## APPENDIX C

### Titles of Academic Public Physicians involved in Clinical Training

Grade	Designation	Qualifications
<b>Lecturer</b>	Adjunct Lecturer	<ul style="list-style-type: none"> <li>• Medical Degree</li> <li>• Registration with Medical Council (MCM)</li> <li>• At least 2 years post registration work experience in clinical/medical field</li> </ul>
<b>Senior Lecturer</b>	Adjunct Senior Lecturer	<ul style="list-style-type: none"> <li>• Medical Degree</li> <li>• Specialist degree/qualification in the medical field</li> <li>• Registration with Medical Council (MCM) as Specialist</li> <li>• At least 3 years post Specialist registration work experience in clinical/medical field including teaching/mentoring in an academic/clinical environment</li> </ul>
<b>Associate Professor</b>	Adjunct Associate Professor	<ul style="list-style-type: none"> <li>• Medical Degree</li> <li>• Specialist qualification in the medical field</li> <li>• Registration with Medical Council (MCM) as Specialist</li> <li>• Should be Specialist or Consultant level with at least 7 years post Specialist Registration work experience in the clinical/medical field.</li> <li>• Experience in Research would constitute an advantage.</li> </ul>
<b>Professor</b>	Adjunct Professor	<ul style="list-style-type: none"> <li>• Medical Degree</li> <li>• Specialist qualification in the medical field</li> <li>• Registration with Medical Council (MCM) as Specialist</li> <li>• Should be a Consultant in charge with at least 5 years work experience as Consultant in Charge in the clinical/medical field including teaching/mentoring in an academic/clinical environment.</li> <li>• Experience in Research and Academic Publications are mandatory.</li> </ul>



