



February 2016

ACADEMIC APPEAL FORM

You are kindly requested to fill in this form and submit it to the Office of the Registrar **not later than fourteen (14) successive days** following the publication of results, attached with the receipt of the Appeal Fee of Rs.3000/- per module.

Notes: (i) Appeal on academic grounds against coursework marks/grades, except for modules assessed by 100% coursework, shall not be entertained.

Student Details:

Name:

Student Identity Card Number:

Contact Details:

Residential Address:

Telephone No. (Residential): (Mobile) : (Office):

Email Address:

Academic Details:

School:

Programme of Study: Cohort:

Programme Code: Programme Co-ordinator:

Module Code	Module Title	Grade Obtained	Remarks

Grounds of Appeal (Attach appendices where necessary):

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Date :

Signature:

For office use:

Date Received:

Signature of Staff:.....