

# PAYMENT OF FEES – SBM SERVICES UNIT

## *Guidelines for Payment of Fees through SBM Services Unit*

**State Bank of Mauritius Ltd** undertakes to collect course fees for year 2013 from students of University of Technology, Mauritius (UTM) at any SBM branch under the following guidelines:

- a) UTM students are notified that payment of fees will be done exclusively in cash and by way of intra-bank transfer [SBM only] at SBM Service Units
- b) To effect payments students are required to provide the following documents:
  - **New Students**
    - (i) Covering letter of offer from University of Technology, Mauritius addressed to the student
    - (ii) National Identity Card (NIC)
  - **Ongoing Students**
    - (iii) Student ID Card
    - (iv) Payment by instalments for undergraduates only
      - 31 January (Semester 1 - First Instalment)
      - 31 March (Semester 1 - Second Instalment)
      - 31 July (Semester 2 - First Instalment)
      - 30 September (Semester 2 - Second Instalment)
- c) **Cash Deposit Voucher Form** divided in three parts which can be downloaded on the UTM Website ([www.utm.ac.mu](http://www.utm.ac.mu)) and have to be duly completed and signed by the student
- d) SBM Ltd will not accept any deposit where the student ID number, name of the student and cohort are missing.
- e) Payment by way of cheques, credit cards and partial payment by students will not be accepted by SBM.
- f) SBM to acknowledge receipt of payment in the three copies provided (one for SBM, remit one copy to University of Technology, Mauritius and the third copy to student)
- g) No deposit will be accepted by SBM Ltd from students unless the deposit is made on the prescribed form.