



10 November 2022

## OFFER OF MODULES ON STAND-ALONE/AUDIT MODE POLICY

To meet specific demands of industry and of individuals, modules may be offered as stand-alone either on face-to-face, online or blended mode. This policy aims at formalising the offer of UTM modules on Stand-Alone Mode.

### 1. Stand-Alone Modules

Stand-Alone Modules are modules that can be offered as a result of requests from local or international participants. The following shall apply to Stand-Alone Module(s):

- a. There shall be no specific entry requirements for these modules, but pre-requisite module(s) or programme requirements may apply, as the School may determine.
- b. To optimise resources, such as modules may be offered along with ongoing batches, or in separate batches, as the University may decide.
- c. All the regulations pertaining to the running of the modules as per the MIP (Module Information Pack) shall apply.
- d. Students can equally apply for registration to audit a module and shall be eligible to an attendance certificate, subject to satisfactory attendance, as prescribed by the University, and subject to payment of appropriate fees.
- e. The fees payable for such modules shall be determined by the University.

### 2. Registration

Potential students can apply for Stand-Alone Module(s)/Audit module using the prescribed form and s/he shall pay the appropriate application fee. Following approval of the application by the School, respective students will be informed of the necessary details for the offer of the module, prior to making the payment of course fee, as per 1e. above.

### 3. Exclusions

Students registered for such modules shall not be considered as registered students of the University, and will not be issued with a student pass and/or bus pass. On satisfactory completion of the module, eligible students will be issued their certificates, by calling personally at the Academic Unit at the date and time determined by the University.